AWARDS SUB-COMMITTEE TERMS OF REFERENCE

1. Long-term goals and purpose

The Awards sub-committee is part of the Membership Committee. Its purpose is to oversee the ISBNPA membership awards. These awards will offer the opportunity for ISBNPA members at all career stages to receive recognition for their research or community service. The Awards sub-committee will ensure that the application and selection procedure for the ISBNPA awards is transparent and equitable, and that accusations of favouritism, academic nepotism etc. are avoided.

The Awards sub-committee is responsible for:
- Overseeing the process for nominating or selecting ISBNPA members for awards.
- Establishing and overseeing the criteria against which nominees will be judged.
- Finalising a list of awards to be presented at annual ISBNPA meetings.
- Organising the judging and award presentation of the current Student Award and Early Career Research (ECR) Awards at annual meetings.

2. Composition of the sub-committee and form of recruitment

- The Awards sub-committee will include the chair of the Membership Committee; at least one additional member of the Executive Committee (EC), who will act as the sub-committee chair, and at least two other general members of the Society.
- A call for Awards sub-committee members will be issued to the Society membership every three years by the Executive Director via the society newsletter. When choosing new members, the Awards sub-committee will try to ensure good global representation and different career stages.
- Individual members of the Society may be contacted to apply for the Awards sub-committee at the discretion of the Chair.
After member recruitment and discussion within the sub-committee, the chair of the Awards sub-committee will make a proposal to the EC with the final list of new members. The EC will evaluate the list merits and vote for the final composition of the sub-committee. Criteria will include global representation and balance across career stages.

3. **Mode of operation, communication within committee and with other committees, decision making process**

   - The Awards sub-committee will meet as needed and at least two times per year.
   - The Awards sub-committee will formulate recommendations for the awards, which will be presented to the EC to vote on. Where there are disagreements, all recommendations will be presented to the EC for discussion.
   - The Awards sub-committee chair will coordinate with other committee chairs to identify potential overlap in awards (e.g., individuals being nominated for and/or receiving multiple awards within the same year).

4. **The following ISBNPA Awards will be under the oversight of the Awards sub-committee:**

   **Tom Baranowski Award for Outstanding Contribution to the Field of Behavioural Nutrition and/or Physical Activity**
   - Lifetime achievement for extraordinary and innovative work to better human health in the field of physical activity and/or behavioural nutrition. Recipient should have shown commitment to ISBNPA and to advancing behaviour change science and application.
   - No financial prize associated, but rather a commemorative plaque or trophy to be kept by the recipient as well as recognition on the Society’s website.
   - To be presented by Tom Baranowski if in attendance at annual meeting.
   - Selection criteria:
     - Must be ISBNPA member at the time of nomination.
     - Receive at least one nomination letter from a Society member attesting to the candidate’s outstanding contributions to the field as well as the candidate’s curriculum vitae and summary of work showing an established history of a significant and lasting contribution to ISBNPA, with a clear description of the body of innovative work in the field of physical activity and/or behavioural nutrition over a sustained period of time.
     - Examples of substantial contributions could include leading large initiatives that demonstrate extraordinary and innovative work to better human health in the field of physical activity and/or behavioural nutrition.
     - Has exhibited clear leadership in the field and demonstrated influence at the state, national, or international level.
     - Recognized as a researcher/leader with descriptions of activity on boards, chairing committees, workgroups or representing organizations.
ISBNPA Commendation for Research Excellence

- Prize for a specific research project that exemplifies ISBNPA values of research excellence and collaboration (e.g., intervention, cohort study) to better human health through science regarding behavioural nutrition and/or physical activity.
- This prize would be awarded to the entire project team and presented by one of the keynote speakers (whomever is most relevant to the awarded work). The entire team would be profiled on the Society’s website and a maximum of 5-6 team members would receive free ISBNPA membership for the following year. If feasible for the journal and appropriate for the stage of research, the team may be invited to publish a featured article in the International Journal of Behavioral Nutrition and Physical Activity (IJBNPA).
- Entrants may self-nominate or be nominated by others using a standardized form for consideration by the awards sub-committee.
- Selection criteria:
  - The majority of team members must be ISBNPA members at the time of nomination.
  - Provides a clear description of research excellence in the field of behavioral nutrition and/or physical activity/sedentary behavior, including the practical or theoretical importance of the research.
  - Demonstrated collaboration.
  - Demonstrated innovation in research.
  - Description of how research has advanced the field.

MS Nanney Award for Impact in Behavioural Nutrition and/or Physical Activity

- Prize for a specific research project that exemplifies ISBNPA values of behavioural nutrition and/or physical activity to better human health that has an impact beyond scientific study (e.g., dissemination, public engagement).
- This prize would be awarded to the entire project team and presented by one of the keynote speakers (whomever is most relevant to the awarded work). The entire team would be profiled on the Society’s website and a maximum of 5-6 team members would receive free ISBNPA membership for the following year. If feasible for the journal and appropriate for the stage of research, the awardee may be invited to publish a featured article in the International Journal of Behavioral Nutrition and Physical Activity (IJBNPA).
- Entrants could apply using a standardized form for consideration by the Awards sub-committee. Implementation SIG members may assist with award judging.
- Selection criteria:
  - The majority of team members must be ISBNPA members at the time of nomination.
  - Demonstrated accessibility to broad, general public audience.
  - Demonstrated relevance to current topics, events or issues of societal importance.
  - Demonstrated significant stakeholder engagement and partnership.
  - Contributed to policy, advocacy within continental, national, and international academic and other public fora.
ISBNPA ‘One To Watch’ Award

- Prize for a student or ECR to recognize promise and innovation in the field of behavioural nutrition and/or physical activity.
- This prize would be awarded/presented by the current ISBNPA president to the individual student or ECR, along with free ISBNPA membership and conference registration for the following year.
- Entrants nominated in similar manner to ECR/Student talks (all of whom would automatically be eligible), determined by Awards sub-committee.
- Selection criteria:
  - Must be ISBNPA member at the time of nomination.
  - If a student, must be a currently registered graduate student or postgraduate (MSc, MA, MPhil, or PhD) at the time of nomination.
  - If early-career, must be within the first five years of full-time equivalent professional work following completion of their highest degree at the time of nomination.
  - Primary author/presenter at professional conferences.
  - Demonstrated contribution to ISBNPA or other organization, public engagement or community service.

5. Award nomination and selection process

- Award nomination announcement made as several open calls to Society membership via ISBNPA newsletters (October-December of each year preceding the annual meeting). Members will be informed not to nominate an individual for several awards within the same year.
- Awards sub-committee develops short list based on number of nominations for an award and fit to selection criteria (self-nominations are allowed) (February).
- Award winner is notified and asked about attendance at the upcoming ISBNPA meeting (April).

6. Secretariat support

The Secretariat will provide administrative support via the scheduling of conference calls, provision of information and storage of documents.